

# EMPLOYMENT APPLICATION

Please Return Completed Application to:

Marion R. Ollmann @ Ollmann Automotive, Inc. - 1881 Hwy 24 East ♦ Moberly, MO - Bus: 660-263-0070 Cell:660-833-5751

## Applicant Information

Name:			
Date of Birth:	SSN:	Phone:	
Current Address:	City:	State	Zip
Previous Address:	City:	State	Zip
Position Applied For:	Date You Can Start:	Referred By:	
Full Time?	Part Time?	Temporary?	Desired Salary?
Name Any Relatives Working in this Organization:			

## Education & Training Information

Last High School Attended:	Last Grade Finished?	Did You Graduate?	
Did You Attend College?	Degree Attained:	Major(s):	
College Attended:		From:	To:
Did You Attend Trade School?	Programs Completed:		
Trade School Attended:		From:	To:
Military Training?	Branch:	From:	To:
Other Automotive Training:			
ASE Certified?	What areas?		
NIAT Certified?	What areas?		
OEM Certified?	What brands/areas?		

## Automotive Experience

Gas Engine:	Auto Trans:	Power Steering:	Brakes:	HVAC:
Diesel Engine:	Computer Diagnostics:	Other:		
Tools You Have or Own:	Basic Hand Tools (Sockets/Wrenches/Air Tools/Etc):		Special Service Tools:	

## Licenses & Shop Equipment Qualified On

Driver's License?	Chauffer's License?	Commercial DL?	State:	License Number:
Expiration Date:	License Ever Suspended or Revoked?	DWI?	Do You Have Auto Insurance?	
Moving Violation Convictions in Past 3 Years (List):				
Wrecker Experience:	Freon Certifications:	Missouri Safety Inspection License:		

## Office Skills

Computers:	Cashier:	Bookkeeping:	Payroll:	Filing/Records:
Other Skills Not Listed:				

## Other Information

Lost Time Accident or Workman's Compensation Claim?	Explain:
Would you be willing to take a Physical Examination at our expense?	

## Emergency Contact

Name:	Relationship:			
Address:				
Phone:	City:	State:	Zip:	

## Employment Information & History

Current Employer:			
Employer Address:			How Long?
Phone:	City:	State:	Zip:
Position:	[ ] Hourly [ ] Salary [ ] Commission		May we Contact?
Previous Employer:			
Employer Address:			How Long?
Phone:	City:	State:	Zip:
Position:	[ ] Hourly [ ] Salary [ ] Commission		Reason Left?
Previous Employer:			
Employer Address:			How Long?
Phone:	City:	State:	Zip:
Position:	[ ] Hourly [ ] Salary [ ] Commission		Reason Left?
Previous Employer:			
Employer Address:			How Long?
Phone:	City:	State:	Zip:
Position:	[ ] Hourly [ ] Salary [ ] Commission		Reason Left?
Previous Employer:			
Employer Address:			How Long?
Phone:	City:	State:	Zip:
Position:	[ ] Hourly [ ] Salary [ ] Commission		Reason Left?

### Personal References (At Least Three)

Name:	Address:	Phone:
Occupation:	How Long Have You Known This Person?	
Name:	Address:	Phone:
Occupation:	How Long Have You Known This Person?	
Name:	Address:	Phone:
Occupation:	How Long Have You Known This Person?	
Name:	Address:	Phone:
Occupation:	How Long Have You Known This Person?	

Is there anything else about you (i.e. special skills, training, talents, etc.) that we might find of importance? Please Explain in the Space Below.

*I authorize the investigation of the information provided on this form as to its accuracy. I further understand that omissions or misrepresentations of facts is cause for dismissal and that my employment is substantially dependent on truthful answers to the foregoing inquiries.*

Signature of Applicant:	Date:
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